

**DECISION NOTICE**

**Decision author and proposer: James Carrick, GM VRU Project & Policy Officer**

<b>Subject: Venue Booking and Catering for VRU VCSE Workshop Feb 2024- Updated Costs</b>
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<b>Type of decision: Funding Agreement</b>
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<b>Deputy Mayor's decision</b>		<b>Chief Officer's decision</b>	<b>X</b>
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**In all case this will need to be approved by the Director Police, Crime, Criminal Justice and Fire.**

**The decision is that:**

The Greater Manchester Violence Reduction Unit (reserves budget) are seeking to make the following payment for a VRU hosted training event:

**Friends Meeting House:**

A payment to be made of £570.00 to book a room at Friends Meeting House, Manchester for the Violence Reduction Unit's Greater Than Violence Strategy Implementation Plan VCSE Workshop on Monday 26<sup>th</sup> Feb 2024 as well as Teas & Coffees, served twice during the workshop, plus hot breakfast sandwiches and pastries, for the 30 workshop attendees. No space within GMCA is available on this date.

**Please note this Decision replaces a previous Decision signed 06/02/2024 for the lower value of £500.00. We now wish to add a catering option to our booking to provide VCSE colleagues with breakfast, which has increased the booking cost.**

**The reasons for the decision are:**

**Friends Meeting House:**

As agreed, on by the Deputy Mayor at the November 2023 Violence Reduction Governance Board, the GM VRU wishes to host a series of workshops intended as a forum for colleagues from across the GM system, including all 10 CSPs, GMP, Fire, Health, Probation, Education & VCSE to convene and workshop thoughts and ideas to underpin the implementation plan that will govern delivery of the Greater Than Violence strategy. This Decision Notice refers to space to hold the third of these workshops, which will engage partners within the GM VCSE sector.

**This decision will contribute to priorities of the Greater Manchester strategy in the following ways:**

The events hosted by the VRU will impact all priorities and commitments in the [Greater Than Violence Strategy](#)

**Procurement Comments:**

No procurement issues raised due to the low funding amount for the above payments concerning meeting space.

**Financial comments:**

A one-off Payment will be made to Friends Meeting House upon receipt of an invoice and will be funded from of the VRU's Commissioning Reserves.

**Legal comments:**

No legal concerns were raised due to the above payment being a low funding amount.

**Risk Assessment:**

No risks identified – Friends Meeting House is a known, local supplier to the GMCA and is known for providing reliable and quality services.

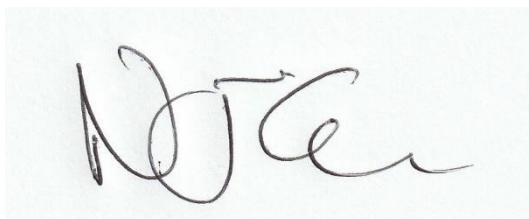
**Is safeguarding of children relevant and has this been considered:**

Safeguarding of children and young adults is paramount to the violence reduction work, both as potential victims and perpetrators of serious violence. The above events will welcome VCSE colleagues from diverse communities across GM, with the intentions of workshopping how the VRU's Community Led commitment within the Greater Than Violence strategy to tackle serious violence can be improved

**Is safeguarding of vulnerable adults relevant and has this been considered:**

Noted above. Friends Meeting House has a Modern Slavery Statement.

**Agreed by Director – Police, Crime, Criminal Justice and Fire**



Signed...

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Date...21<sup>st</sup> Feb 2024.....

**Agreed by GMCA Treasurer**

**Signed.....**

**Date.....**

**Agreed by Deputy Mayor**

**Only required for a Deputy Mayor Decision on amounts of £50,000+**

**Signed: .....**

**Date: .....**